

QEH SCHOOL AGREEMENT
Check In, Catch Up, Prepare - Return to School

From 29th June 2020

At QEH, we are committed to creating a safe and enriching learning environment where the education and wellbeing of all learners is paramount, and all members of our school community feel safe and valued. As a team, we can achieve a positive and caring community where pupils, staff and parents work together to ensure all learners are supported to achieve their potential, even in these new and challenging times.

School

We will do our best to:

- Provide a safe and exciting learning environment where learners are supported to do their best
- Offer one day of on-site face to face learning for KS3/4 pupils each week with a focus on *checking in, catching up and preparing* to balance learning between home and school learning.
- Alternative arrangements have been made for KS5 pupils, with shorter, but more frequent visits to school.
- Ensure that all pupils have the opportunities, support and guidance needed to achieve their potential
- Continue to provide meaningful, relevant and challenging online work that is to be completed as part of a comprehensive distance learning programme supported by regular face-to-face teaching
- Support learners with their health and wellbeing by providing interesting activities that develop both physical and mental wellbeing
- Encourage and model social distancing measures with regular reminders and opportunities to learn about why the new rules and regulations are important
- Provide opportunities for pupils to share experiences with friends in a safe environment maintaining social distance and under supervision
- Recognise and reward success and effort
- Provide a safe environment where pupils learn in small groups of up to 10 learners in KS3/4 and 12/15 in KS5 with an allocated base room that is kept clean and regularly sanitised. At KS3 and 4, all on-site activities will be undertaken in the same group to minimise transmission risks. KS5 pupils will be taught in option groups while maintaining accurate records of attendees in those groups.
- Provide a detailed and comprehensive risk assessment in line with Carmarthenshire County Council and Welsh Government Guidance
- Ensure all classrooms and corridors provide a safe space for learners with clearly marked workstations at least two metres apart. All workstations and any equipment provided will be deep cleaned and sanitised before and after use.
- Adhere to social distancing measures at all times on site with clearly marked entrance and exit points and clear reminders of social distancing expectations. All learners will be supervised at all times while on site.

- Provide dedicated hand sanitising stations throughout the school and ensure all learners wash and sanitise their hands on arrival, after activities and at regular intervals throughout the day
- Maintain a safe and clean environment with regular cleaning of all frequently touched areas, toilets, door handles, etc
- Provide a safe isolation room for any pupils who begin to show symptoms of Covid-19 while on site and contact parents immediately. Ensure rooms accessed by a symptomatic pupil are closed for 72 hours and deeply cleaned before being reopened to learners.
- Keep parents regularly informed about all matters relating to education and health as soon as possible

Parents

We will do our best to:

- Support and encourage my child to do their best in home learning tasks by providing space at home for pupils to work and engage in online activities
- Support the school to maintain the safety of all learners in line with the school's risk assessment and Welsh Guidance
- Adhere to social distancing measures when on site and remain in cars when dropping off or collecting pupils
- Not attend school premises without prior appointment or unless contacted by the school
- Provide my child with necessary equipment including medication, drinks, snacks / lunch in appropriate containers
- Make sure my child arrives in school on time and wearing clothing that is appropriate for the school environment. Clothing should be machine washable and cleaned after every school visit:
 - ***Change clothes as soon as my child arrives home***
 - ***Ensure clothes are bagged until they can be washed after returning home***
 - ***Make sure my child showers for at least 10 minutes after returning home***
 - ***Ensure uniform is washed and clean before the child return to school***
- Ensure clothing is suitable for all planned activities including active wellbeing. E.g. trainers, school PE kit, polo shirt, plain dark-coloured shorts or trousers. (please see uniform guide).
- Make sure pupils are fit and well on the morning before school and agree to **keep pupils home in case of any of the following:**
 - ***If my child feels unwell***
 - ***If my child displays or complains of any potential symptoms (a new continuous cough, high temperature, loss of taste / smell***
 - ***If anyone in the household has tested positive for Covid-19 in the last 14 days.***
- Ensure someone is available to collect my child throughout the day if contacted by school

- Contact the school directly with any questions or concerns

Pupils

We will do our best to

- Show care and consideration for others by helping to maintain a safe environment and following all instructions and advice while on site
- Pay attention to all posters and signs and follow the directions
- Be respectful to other pupils and staff
- Work hard in class and at home to achieve my full potential. Engage in Google Classroom activities every day while at home
- Ask teachers for help if needed, either face to face or while online using Google Classroom
- Adhere to social distancing measures by maintaining a distance of at least two metres from all other learners and staff at all times
- Use the hand washing and sanitising facilities on arrival and regularly throughout the day
- Work within my allocated workstations and only use resources provided for me or brought from home.
- Keep all equipment from home in my bag or at my own workstation. Keep bags and coats at allocated workstation. Ensure no equipment, resources or items brought from home are shared or given to others.
- Bring a packed lunch, drinks or snacks as necessary. Make sure that all food brought from home is kept in my bag or container and dispose of any rubbish immediately in allocated bins. No food, snacks or drink can be shared.
- Come to school in clothing that is suitable for the school environment, comfortable and easily washable. Avoid wearing jewellery especially rings and bracelets that can make hand sanitising less effective.
- Tell an adult immediately if I begin to feel unwell
- Follow the “Catch it, bin it, kill it” guidance by coughing or sneezing into my elbow and using tissues that are immediately placed in an appropriate bin. Follow advice to avoid touching my mouth, eyes and nose

I accept that if I do not follow the rules and procedures put in place to keep myself and others safe, then I will lose my privilege to face to face learning in school.

Parent Name: _____

Signed: _____

Date: _____

Pupil Name: _____

Signed: _____

Date: _____